

RISK ASSESSMENT FOR Speen School regarding coronavirus (COVID-19)

Assessment written by: Headteacher

Checked by Health & Safety Governor.

Distributed to all staff, and parents informed of its existence

Date: 14.10.21



Benefit from this activity	School and pre-school are currently fully open, with after school clubs and wrap around care functioning as normal. Good control measures will continue to be in place to limit the risk of the spread of coronavirus within the school community. Our aim is for Speen School to have high quality education, a full, broad and balanced curriculum and as normal full-time school life as possible, whilst trying to minimise risk with recommended control measures.
Who is at risk	Pupils (main school and pre-school), families of pupils, staff, families of staff, visitors.
Potential Hazard/Risk	Pupils could catch the coronavirus or pass it on to others within the school community and at home. Staff could catch the coronavirus, but are unlikely to pass it on unknowingly as they are undertaking twice weekly lateral flow tests. Parents / visitors could spread the coronavirus into the school community
Overall summary of provision	<ul style="list-style-type: none">• The school will open normal hours and days for all children, with universal infant school meals, fruit and milk provision in place.• National advice is still that children are at LOW levels of risk although Buckinghamshire's numbers of cases are on the rise. Care and caution do need to be taken with regards to staff and parents' contact with each other.• Children showing any of the 7 main signs of covid will be asked to take a covid test (ie high temperature, continuous cough, loss of taste/smell, diarrhoea, sore throat, headache and fatigue).• Care and caution still need to be taken with regards to staff and parents' contact with each other.• Staff will be undertaking twice weekly lateral flow tests. If a member of staff or a child tests positive on a lateral flow test, they will remain at home and take a PCR covid test to confirm this is positive too. They will then need to isolate for 10 days.• Staff/pupils who test positive for coronavirus must not attend until 10 days after the date of onset of their symptoms (or the date of test if asymptomatic) AND they are 48 hours fever free without taking medication to control their temperature. Their household will not need to self-isolate if double vaccinated or under the age of 18.• Staff/pupils (family member) who test negative may return to school when they have recovered from the initial symptoms and feel well.• Please see Covid Contingency Plan with regards to to different situations the school may face.

	Government Recommendation	School Measures
Effective infection protection and control	<p>The following 4 preventative measures must be in place at all times:</p> <ol style="list-style-type: none"> 1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not present themselves on the school site and get tested immediately for covid-19. 2. Clean hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand sanitiser ensuring that all parts of the hands are washed/covered. 3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach. Cough into elbow to prevent breath vapours spreading. 4. Clean frequently touched surfaces daily using antibacterial spray/wipes and standard products, such as detergents / Milton steriliser. 5. All within the school community are able to undertake twice weekly lateral flow tests (LFD) to ascertain potential positive cases Encourage parents to wear face masks and be socially distanced to one another. 	<p>Pupils / staff will not attend school if they or a household member have any symptoms which could be perceived as linked to coronavirus.</p> <p>On arrival, every member of staff and pupil will wash their hands. Parents to take their child's temperatures each morning and keep them at home if they have a raised temperature. School to undertake ad hoc temperature checks, ideally once a week.</p> <p>Staff will instruct children to follow the 'catch it, bin it, kill it' approach. The classrooms and toilets will be deep cleaned and disinfected every day. The bin bag will be knotted and disposed of.</p> <p>Staff to maintain a cautious, social distance between themselves at all times.</p> <ul style="list-style-type: none"> • Parents will not enter the school building unless for a pre-arranged socially distanced meeting with their child's classteacher, when they will be asked to wear a mask. It is preferable to host meetings outside where weather permits. • All ad hoc staff or club coaches will be asked to complete lateral flow tests the day before they attend school. • Reading helpers will be doubly vaccinated. • Visitors (eg to view the school on a 1-1 basis) will be asked to anti-bac on entry, wear a face mask and be asked to keep a social distance from other adults and children. • Care to be taken within the office area, where it is not easy to socially distance. • Windows and doors to be open to maintain good ventilation • Outdoor play equipment is in use as risks are very small for surface contamination spread. • Pupils will have their PE kits at school and change into them on the school site • National guidance states that newly cleaned clothes are not needed each day, but the usual uniform cleanliness to be followed. • Reading books to be changed daily by staff, now that risks of contamination from surfaces is thought to be much lower. • Staff, after school club leaders, may wear face shields if they wish • Little Apples to anti-bac upon arrival rather than wash their hands. All children to anti-bac after play times but continue to wash their hands before lunch and after using the toilet. • After school clubs and Wrap around Care to operate under the same guidance. • Educational visits are permitted under the precautions listed.

<p>Personal protective equipment (PPE)</p>	<p>Regular hand washing to be undertaken at every available moment, with the use of anti-bac wipes / spray.</p> <p>If a pupil becomes unwell with symptoms of coronavirus whilst at school and needs direct personal care until they can return home, a face mask can be worn by the supervising adult if preferred.</p> <p>If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask may be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, the child is perceived as likely to have covid symptoms, then eye protection should also be worn.</p> <p>Gloves and aprons to be worn as usual for intimate care.</p>	<p>Staff will adhere to the Government recommendations.</p> <ul style="list-style-type: none"> • The school will immediately isolate the pupil in a ventilated room and telephone parent to collect their child. Parents to ensure school office have up to date contact details. • Parents will be asked to get their child tested. To access testing, parents will be able to use the 119 online coronavirus service or <u>book a test online</u>. • The pupil in question should not return until they obtain a negative test result. If a test result is positive, they are to stay at home and self-isolate for 10 days. <p>Dirty / wet clothes to be sent home in a tied, plastic bag.</p>
<p>Children and provision</p>	<p>We recognise that it is difficult for younger pupils to remain 2 metres apart from each other and staff. Schools should therefore ensure:</p> <p>Regular cleaning of settings</p> <p>Staff and pupils to avoid contact with anyone with symptoms</p> <p>Pupils and staff frequently wash hands and follow good respiratory hygiene practices</p>	<ul style="list-style-type: none"> • Parents to keep secretary informed of any health changes in pupils (or within their family) and to pass this information on to staff where relevant. • The school will be cleaned and disinfected every day. • Pupils to avoid contact with anyone with symptoms through immediate isolating as previously stated. • Good hand-washing and hygiene practises followed as previously stated. • Any singing will take place in a well ventilated room.
<p>Attendance</p>	<p>Bucks Guidance: Schools to continue their normal attendance monitoring procedures</p>	<p>The school to respond to any daily/weekly attendance data collections requested from the DfE and Bucks LA. Attendance restrictions should only be considered in extreme circumstances and as a last resort.</p> <p>High-quality remote education should be provided for any pupil not attending who is well enough to undertake school work.</p>

<p>Maintaining teaching & learning</p>	<p>Staff to put into place remote learning immediately a class/school needs to close. Support for remote learning if a family need to isolate but the rest of their class are at school.</p>	<p>See remote education policy. Teachers will have planned for the following week’s lessons, by the end of Friday of the previous week. TAs and the Headteacher will have access to the planning which will be on the Staff Portal. If a teacher/TA needs to self-isolate and remain well, they will continue to work from home/plan lessons. Teachers will keep some ad hoc lessons saved on the portal (making use of Oak Academy and BBC websites), should they be too unwell to come to school. These can be easily retrieved by other staff or by parents should the whole class need to self-isolate. Teachers will be prepared to combine classes if needed, to keep the school open for working parents. Teachers will switch to remote learning immediately should the school have to close. Scope to set up an i-pad on a tripod to video the teacher for core subject lessons exists, if this is deemed preferable to include any pupils self-isolating at home. Lessons will be uploaded to the school Google site accessed by school Office365 pupil logins. Parents are informed of these, with IT support given if needed. Chrome books can be loaned for families who have insufficient devices for home learning.</p>
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CONTACT LIST:

<p>The school should report their situation to Bucks Public Health and Bucks LA if they have an outbreak of 5 cases.</p>	<p>Buckinghamshire Council Public Health team publichealth@buckinghamshire.gov.uk</p> <p>Buckinghamshire Council Education team sis@buckinghamshire.gov.uk</p>
<p>General queries: For non-urgent public health enquiries</p>	<p>Department for Education The Department for Education coronavirus (COVID-19) helpline and the is available to answer any questions you have about coronavirus (COVID-19) relating to education settings and children’s social care. Phone: 0800 046 8687 Opening hours: Monday to Friday from 8am to 6pm Saturday and Sunday from 10am to 6pm</p>